

## **Proceedings Download Instructions**

To maintain the full functionality of the navigation capability and the indexed search, please download the Proceedings.

The following instructions use Windows 7 screenshots and apply to downloading the 2012 Chlorinated Conference Proceedings but you may use the same process to download any of the Proceedings, just change the name of the folder you create on your desktop to correspond with the Proceedings you want to download.

Year	Download
2002	2002Chlor_Download
2004	2004Chlor_Download
2006	2006Chlor_Download
2008	2008Chlor_Download
2010	2010Chlor_Download
2012	2012Chlor_Download
2014	2014Chlor_Download

If you have a different operating system, or if you have different settings, the prompts you receive may be slightly different. However, the instructions below should give you a sufficient outline of the process.

To save on transmission time save the zipped files to your computer rather than to a CD/DVD. After extracting the files, you can quickly burn them to a CD/DVD if you wish.

- Step 1—Create a new folder on your computer called "2012 Chlorinated Proceedings."
- Step 2—Click the link to the Proceedings you wish to download above or click the link provided in the email you received from the Conference office.
- Step 3—A prompt similar to the screenshot below should appear. Click on the down arrow beside the "Save" button and choose "Save As."

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Step 4—Navigate to where you created your "2012 Chlorinated Proceedings" folder and double-click it. Then choose "Save."

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Step 5—Choose "Open" on the screen that pops up. It may take a few moments depending on your connection speed and the size of the file.

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Step 6—When this screen opens right click on the "2012Chlor\_Proceedings" folder and choose "Extract."

Step 7—Navigate to your "2012 Chlorinated Proceedings" folder on your computer again and choose "Unzip."

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The files should begin extracting.



When the files finish extracting, you should see both the zipped file and the unzipped file in the folder you created.

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🐌 Downloads 😂 Recent Places	(1) 2012Chlor_Proceedings_Download	9/9/2014 8:43 AM	WinZip File			

## Step 8—Double click on the "2012Chlor\_Proceedings" folder and click on the "open" PDF.

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Organize   Include in library   Share with	Organize 🔹 Include in library 👻 Share with 👻 New folder 🔠 🐑 📃 😧						
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Security Warnings—Depending on the settings on your computer, you may see a message similar to the one on the right as you navigate to each of the hundreds of files in the collection. Click "Allow" to proceed to the selected file. Loading the Index.pdx file cited on the General Contents page should eliminate these warnings. Loading the Index.pdx also will allow you to do full-text search of all documents.

